



**BRITISH SOCIETY OF ANIMAL SCIENCE
ANNUAL GENERAL MEETING 2020**

**NOTICE IS HEREBY GIVEN THAT THE SEVENTY SEVENTH ANNUAL GENERAL MEETING OF THE SOCIETY
WILL BE HELD VIA 'ZOOM 'ON 24TH AUGUST 2020 AT 12:00**

A G E N D A

- 1 Welcome and apologies
- 2 Minutes of the Meeting held on 10 April 2019 (Note 1) (Paper 77A)
- 3 Report by Chief Executive for the year 2019 and Reports of the Committees/Groups (Paper 77B-I) (Note 1)
 - Chief Executive Report (77B)
 - Governance & Finance (77C)
 - Membership & Accreditation (77D)
 - Stakeholders & Awards (77E)
 - Events (77F)
 - Global (77G)
 - Publications (77H)
 - Early Careers Council (77I)
- 4 Report of the Hon Treasurer and adoption of the audited accounts (Paper 77J) (Note 1)
- 5 Re-appointment of auditors
- 6 Election of Office Bearers (Notes 2-4)
- 7 Resolution to the SCIO Constitution approved (Paper 77K) (Note 5)
- 8 Election of Council members (Note 6)
- 09 AOB

Maggie Mitchell
Chief Executive
July 2020

NOTES

- 1 Papers 77A-77K- circulated with this notice, will be taken as read and comments from the floor are invited.
- 2 Election of President (Rule 10) Council proposes the election of Michael Lee
- 3 Election of Senior Vice-President (Rule 11). Council proposes the election of Kim Matthews
- 4 Election of Vice-President (Rule 11). Council proposes the election of Elizabeth Magowan
- 5 Proposal to amend the Charitable Status and Constitution (Rule 20). The resolution is subscribed by the President, Senior Vice President and Treasurer on behalf of Council; the background is set out in paper 77K.
- 6 Election of Council members (Rule 9). The undernoted members of Council have resigned
Dr Kirsty Kliem

PAPERS FOR THE ANNUAL GENERAL MEETING 2020

Paper		Page
77A	Minutes of the Meeting held on 10 April 2019	
77B	Report of the Chief Executive Officer	
77C	Report of the Governance & Finance Group	
77D	Report of the Membership & Accreditation Group	
77E	Report of the Stakeholders & Awards Group	
77F	Report of the Events Group	
77G	Report of the Global Group	
77H	Report of the Publications Group	
77I	Report of the Early Careers Council	
77J	Report of the Hon Treasurer and audited accounts for the year-ended 30 November 2019	
77K	Proposed amendment to Charitable Status & Constitution	

MINUTES OF THE SEVENTY-SIXTH ANNUAL GENERAL MEETING OF THE BRITISH SOCIETY OF ANIMAL SCIENCE HELD AT THE EDINBURGH INTERNATIONAL CONFERENCE CENTRE

10 APRIL 2019

1 WELCOME AND APOLOGIES

The President welcomed the members to the conference. Thirty were in attendance. Apologies received from James Greenhalge, Rex Walters and Gerald Weiner

2 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous AGM (10 April 2018) were accepted.

Proposed by Eileen Wall

Seconded by Helen Warren

3 REPORT OF THE CHIEF EXECUTIVE

The President introduced the Chief Executive, Maggie Mitchell, who had been appointed on 1 January, following the resignation of the previous CEO.

Committee structures continued to be reviewed

Awards

The awards committee are reviewing the scholarships to provide more clarity

Early Career

The student council changed the name to the 'Early Career Council' to better reflect early career scientists. The ECC had attended various freshers /careers fairs. The R statistics course held in Carlisle during September once again proved successful.

Stakeholders

Both the Academia and the Industry associations have amalgamated; a positive move to create more engagement.

Global

The Global association aims are currently being defined under the chair of Michael Lee.

Events

The events committee held a successful Annual Conference in Dublin with near 400 delegates and the Bull Fertility in Westport with over 200 delegates.

Accreditation

The Accreditation Scheme is under review to establish appropriate administrative ways forward.

The President thanked all the committee chairs. The AGM applauded and acknowledged their appreciation of the chairs stepping down – Debbie Nash, Events; Amy Taylor, Awards and Colin Whittemore, Accreditation.

4 REPORT OF FINANCE

The Treasurer outlined BSAS activities emphasizing that conferences and the BSAS journal animal were a source of income. Accreditation, AA/IA, Global and Early Careers were a cost to the society. Charitable educational discounts reduced to just under £10k. Income was over £500k. With a change in stockbroker the investment income was below the target of £20k. Expenditure was over £700k.

Over the years ordinary members had lost traction. In 2004 there were 600 ordinary members whereas in 2018 just over 300. Undergraduates at £10 are discounted. Corporate members had grown – 17 companies and 95 members. However, not enough corporate members attend the Annual Conference. There was a need to increase corporate and ordinary membership.

Corporate members are new members not existing members. Losses in ordinary members are natural wastage. The AGM asked the back office to provide Council with statistics on corporate members and loss and gain of ordinary members.

Conferences should be a source of income – Chester 2017 Annual Conference broke even. In Dublin 2018, despite increased income and sponsorship, the society still lost £55,000. The society needs to target £135,000 sponsorship for the annual conference. The conference had also moved from two days to three days which increased costs.

Publications continued to be a source of income, return on investments, sponsorship and an increase in membership was vital to continue to grow the society.

Helen Miller reiterated that with a strong CEO in place, the society needed to build on the sponsorship side and increase the industry support, which had been lost over the years, and provide conferences that industry would be keen to attend. It was felt that moving to conference centres though expensive was a positive move.

The Treasurer confirmed that the publishing world is moving to open access. The consortium is very keen to adopt open access but figures could go either way. If it is not successful then we have to really think about the way forward.

The consortium were looking for a model to follow for open access, but the society members needed to publish in animal to make it a success. From 1000 submissions we publish 300 papers a year and only 20 of those are from UK based authors. BSAS members don't take ownership of Animal. Eileen Wall stressed that the society was looking for members to spearhead and tweet papers.

It was also emphasized that lots of interaction between committees such as events/IA/AA is a component that supports and grows the society.

5 RE-APPOINTMENT OF AUDITORS

The accounts were adopted by the AGM
Proposed by Dr David Wilde
Seconded by Prof Liam Sinclair

Chiene and Tait reappointed
Proposed by Prof Richard Dewhurst
Seconded by Prof Jamie Newbold

6 ELECTION OF OFFICE BEARERS

In line with council proposals the following were elected by the AGM

Eileen Wall proposed as President
Prof Michael Lee proposed as Senior Vice President
Kim Matthews proposed as Vice President

7 RESOLUTION TO AMEND THE CHARITABLE STATUS AND CONSTITUTION

The trustees at present are personally liable for the society. It was proposed that the Society becomes a Scottish Charitable Incorporated Organisation (SCIO) that is unique to Scottish charities and provides a high degree of protection against liability.

The AGM members having previously read the constitution confirm that they wish to change the charitable status from a Trust to an SCIO.

Proposed by Prof Colin Whittemore
Seconded by Dr Howard Simmins

The new constitution was unanimously accepted by the AGM
Proposed by Prof Colin Whittemore
Seconded by Dr Helen Warren

8 ELECTION OF COUNCIL MEMBERS

The President thanked all five members who were retiring from Council for their substantial contribution.

No new members of council would be nominated as the number of Trustees had increased to seven as agreed last year. To keep continuity, present council members would continue and anyone new will be nominated next year. All of council is regarded as trustees; therefore every council member/trustee should have a clear defined role, be more productive and sit on council for four years (previously 3 years).

9 ELECTION HONORARY LIFE MEMBERS

Council propose the election
Prof Sandra Edwards
Prof Maggie Gill
Prof Cled Thomas
Prof Clair Wathes

The President was delighted, on behalf of council, to propose the above as honorary members in recognition of the huge amount of work they contribute to the society and animal science.

The AGM unanimously accepted the proposal.

10 AOB

Eileen Wall thanked Helen Miller for her great aplomb as President, especially as it had been a difficult year following which the society welcomed Maggie as the new CEO. Helen, during her time in office, established some of the key issues that council and the society needed to address and which council would continue to follow through. The AGM applauded their appreciation and thanked Helen for her contribution.

Helen Miller thanked Eileen and stressed that she owed a tremendous amount of thanks to her fellow trustees and the treasurer for their dedication and support, especially when she decided to hold a breakfast meeting shortly after being appointed!

Professor Helen Miller
BSAS President
2018

Report by the Chief Executive for the year 2019 and the Reports of the Committees/Groups

77B Chief Executive Report

OVERVIEW

The year ending 30th November 2019 has been challenging for BSAS with significant changes taking place within the Society. Difficult decisions, brought on by an unsustainable financial situation, were taken by the trustees. These decisions included the closure of the BSAS office and consequent redundancy of valued staff. Further cost saving initiatives were also undertaken in not replacing self-employed contractors managing accreditation, engagement and communications. An association management agency, at a much-reduced cost, was employed to manage operations and communications.

The structure of how the Society manages its meetings and committees has been streamlined and updated with presidents and council meetings now combined into one and a trustee responsible for each committee and its activities. The Society now has the following committees: Governance and Finance, Membership and Accreditation, Stakeholders and Awards, Events, Global, Publications and Early Careers Council.

During 2019 a strategic plan was developed. A new website was launched during the year. Membership and Accreditation literature has been updated following a review of BSAS Member benefits and processes. We have continued to develop our on-line application process for membership and accreditation, with thanks to Colin Whittemore for his continued time and support in finalising this process.

A successful and well attended, near 400 delegates, Annual Meeting took place in Edinburgh, the duration of the conference was 3 days and was again held in partnership with the World's Poultry Science Association. Although well received the conference did not deliver a positive financial return.

The RSPCA/BSAS Award was presented to Laura Boyle from Teagasc. We are developing our relationship with the RSPCA and look to work with them further in 2020.

BSAS has initiated contact with other like-minded societies to develop potential opportunities to work together for mutual benefit.

Animal continues to generate income, although at decreasing levels; activities were reviewed in 2019 to take into account a changing marketplace and future requirements. A proposal for moving forward will be completed in the early part of 2020.

We anticipate that the financial year ending 30th November 2020 will also prove to be financially challenging as residual commitments are carried-out.

This is the last year we anticipate this situation and that the forecast past this looks much improved and promising as we look forward to a sustainable and viable society.

Maggie Mitchell
CEO
March 2020

77C Finance and Governance Report

OBJECTIVES AND ACTIVITIES

The British Society of Animal Science (formerly The British Society of Animal Production) was formally constituted as an educational charity on 6th January 1944 and amended at the Annual General Meeting in 2010 in order to:

- Provide opportunities for those interested in and concerned with the science relating to animals and its application to meet and exchange information, ideas and experiences.
- Encourage the investigation of problems and matters pertaining to the science related to animals and its application.
- Collect and publish information about the science relating to animals and its application; to print and publish any periodicals, books and leaflets which the Society may think desirable.
- Stimulate the incorporation into practice of advances resulting from research, experimental work and practical experience.
- Co-operate with any other organisation in furthering any of the objects of the Society.
- Do all such things as may be incidental or conducive to the attainment of the above objects or any of them.

ACHIEVEMENTS AND PERFORMANCE

During the year, the Society:

- Organised and managed three events, an early careers statistical workshop in August, the Annual Conference (April) and a joint SCI/BSAS event in held in early December. All events were well regarded and a success for the delegates and sponsors. Financially, there were significant challenges in using a major conference centre for the Annual Conference.
- Managed with INRA, EAAP and Cambridge University Press (CUP) the on-going production of the scientific journal ANIMAL.
- Continued to implement the accreditation scheme in conjunction with the Society of Biology.
- Continued to strengthen links between academia and industry through the Stakeholder group (previously the Industry Association and the Academia Association). The Corporate membership has grown further this year.
- Continued developing BSAS Global to extend its support to animal scientists in other countries, especially in the developing world. This is required to be self-financing.
- Supported an active Early Career Council that advances the interests of the newer members of the Society including students and early career Post Doctorates/industry members.

OVERVIEW

2019 has been a very difficult financial year. The strategic plan to hold conferences at better-quality venues in order to attract greater sponsorship and more delegates was not sufficiently successful with respect to the sponsorship. Although the 76th anniversary event was a success for all delegates who attended, the cost of the meeting to the Society was damaging. Under the leadership of the new chief executive, Maggie Mitchell, several major decisions were made in order to reduce the underlying costs of running the Society.

The key decision was made to outsource resources including back-office support, new accountants in addition to the new investment managers that we brought in last year, as these actions will result in a major reduction in costs in 2020. The Trustees wish to put on record their thanks for the tremendous service of the back-office team who have been instrumental in the development of the society to date. The Society now has only one employee, the chief executive, and we are exceedingly lucky to have such a motivated individual as Maggie Mitchell at this time of major change.

Cost reduction will continue to be reviewed. Unfortunately, the 2020 conference was already contracted and will provide additional financial challenges in the coming year. By 2021 we will have an event that will be both high quality and affordable.

The next major change that the society must face is the potential for reduced income from the publication sources. The scientific publishing environment is changing rapidly, and it is the view of the animal consortium that it needs to reflect those developments. We are in the process of doing so and this will be discussed in more detail in the course of 2020.

We should also not forget that the membership upon whom we depend is also being challenged as ordinary members are under 300 for the first time. It is heartening that postgraduate numbers have picked up, but more work is needed to build the overall membership numbers.

Membership	2019	2018
Ordinary members	287	311
Postgraduates	132	125
Retired	59	60
Honorary	21	19
Undergraduates	31	46
Corporate members	98	99
Total	628	660

Given this background there has been a strategic review in place initiated by the chief executive. The situation will be challenging for 2020 but the projections are more positive in the longer term.

The Society has also worked into updating governance, Trustee structure, financial reporting and GDPR compliance. As the steps are all put in place the management of the Society will become more transparent and its costs will be lower.

It is a difficult time and our main objective is to ensure that the society survives for long-term and can enjoy its 100th anniversary in a robust state. It has not been adequately fit-for-purpose for the 21st century, but it's now ready to grow in the changing scientific environment with positivity and realism. The Trustees depend on the membership and we are seeking participation for the range of important activities that we believe are vital for future success.

The priorities for BSAS are to balance income and expenditure as quickly as possible and the chief executive will continue to look at all avenues to achieve this aim. All priorities continue to be reviewed.

PLANS FOR THE FUTURE

In the coming years, the Society will:

- Update its structure, governance procedures and constitution
- Continue to consult with stakeholders and members to promote an animal science agenda to a wide audience
- Organise or assist with the organisation of animal science conferences in the UK and overseas
- Support the management of the ANIMAL consortium (part ownership)
- Develop new activities to meet the needs and aspirations of current and future members, including assessing the feasibility of a self-financing Global Association
- Seek new and regular sources of income
- Canvass the membership regarding a tiered membership approach to add on benefits such as accreditation and EAAP membership as part of a personalised membership package.

The Council Members and Trustees meet twice per year, in order to discuss strategic and operational matters relating to the Society. Newly appointed Council Members and Trustees are provided with a copy of the governing document, a copy of the financial statements, recent minutes of meetings and handbooks of governance and codes of practice. In addition, a verbal briefing is given by the President and the Honorary Treasurer.

STRUCTURE, GOVERNANCE & MANAGEMENT

Constitution and objects

The Society has a Memorandum and Articles of Association formally set out and available for consultation at the Society office.

Organisation

The Council of the Society is an elected body, with three members being elected at each Annual General Meeting to serve for three years. Candidates for President, Senior Vice-President, Vice-President, Chief Executive and Honorary Treasurer are proposed by Council for election at the Annual General Meeting. Members of Council holding office during the year ended 30th November 2018 are as stated on page 1.

The Council decided that it should be comprised only of Trustees. The Past-President, President, Senior Vice-President, Vice-President, Honorary Treasurer and two others representing Industry have been previously deemed to be the Trustees of the charity. This number has been extended to make a total of eleven. Skills and experience required by Trustees for the effective functioning and governance of BSAS are being assessed at present and additional Trustees will be added in due course.

The chief executive of the Society is chosen by the Trustees and ratified by Council. BSAS was delighted to welcome the new chief executive, Maggie Mitchell, in January 2019.

The Trustees meet twice a year, in order to discuss strategic and operational matters relating to the Society. Newly appointed Trustees are provided with a copy of the governing document, a copy of the financial statements, recent minutes of meetings and handbooks of governance and codes of practice. In addition, a verbal briefing is given by the President and the Honorary Treasurer.

Several Committees carry out work in furtherance of the charity's objectives, and report directly to the Council Members and Trustees. These are being restructured and will be led by a Trustee.

New Council Members (Trustees) are provided with the following documents issued by OSCR: Guidance and Good Practice for Charity Trustees; Who's in Charge: Control and Independence in Scottish Charities.; and also, with additional independent information on Trustee boards. On an ongoing basis, confirmation is obtained that Trustees understand their responsibilities through discussion in person at Trustee meetings and by conference calls.

Key Management Personnel

The Trustees and the Chief Executive are deemed to be the charity's key management personnel. The Trustees are not remunerated for their services.

Risk Management

The Council has assessed the major risks to which the Society is exposed, in particular those related to the operations and finances of the Society, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Key risks identified by the Council, and steps being taken to mitigate them are set out below.

Projects

Before a project is undertaken, the financial investment in the project is assessed, and budgets prepared in advance, and are agreed by Council.

Financial

Invoices or receipts are sought for all expenditure, and further authorisation controls are in place, including the countersigning of payments and limits on single payment amounts. All amounts over £1,000 require two authorised signatories, while all amounts over £5,000 must be signed by both the Treasurer or the CEO. Finances and management accounts are reviewed by Council on a quarterly basis.

Investments

The risks of financial loss associated with investment in a portfolio are managed by the Society's Investment Managers. The risk is spread by investing across a portfolio, and performance is reviewed by Council on a regular basis.

STATEMENT OF COUNCIL'S RESPONSIBILITIES

The Council, who are also Trustees for the purposes of charity law, are responsible for preparing the Report of the Council and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Council is required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements, comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the terms of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Howard Simmins
Treasurer
February 2020

77D BSAS Accreditation, Membership and CPD Committee Report

Committee members: Kirsty Kliem (Chair), Callum Harvey (Co-Chair), Helen Warren, David Wilde, Jamie McFadzean, Pippa Handley, Eileen Wall

1. Committee plans and aims:

These were confirmed in the Autumn meeting:

To ensure that BSAS Membership provides tangible benefits to its members and builds on its reputation of being a valuable, authoritative and relevant organisation

Key Aims & Outcomes

- *Increase full membership by at least 25 members annually*
- *Grow accreditation and continuous personal development rates – target 80% of members accredited by 2024 & 10% of non-BSAS members by 2024*
- *Initiate a minimum of 1 recognised academic and/or industry CPD link per annum*
- *Develop a marketing communications strategy to raise awareness and understanding of the influence and impact of the organisation*
- *Create an annual membership, accreditation and CPD newsletter with quarterly digital updates*
- *Secure added value revenue through sales of CPD training courses or workshops and sales from video library to achieve a net income of £7.5K over 5 years. Make available to the academic community the interactive CPD logging system*
- *Manage resources within an agreed annual budget and to prepare following year's plans and proposed budget by beginning of September each year*

2. Accreditation

Since the last trustee there have been several press releases in industry press (e.g. Farm Business, Feed Compounder), highlighting the accreditation scheme. It is not known whether this has generated any new members. In terms of charging, it was agreed to keep accreditation free for BSAS members until 1st January 2021, to enable the scheme to build momentum. How and what we charge are still up for discussion. The Accreditation application process has been streamlined with the plan of a portal being available online which keeps track of the application status, with all interaction being done on the website to avoid excessive emails.

The process is as follows:

- Application submitted and a confirmation email sent out
- Application stored on website (admin checks, then invites 2 x referees to approve)
- Referee approval within 7 days (if not, admin chase)
- Admin invites 2 x assessors
- Assessor decision required within 7 days
- If assessors in agreement, emails are sent to applicant
- If assessors are not in agreement, a panel meeting is set up. In the past an email panel meeting was used (with the panel drawn from a list of BSAS members from different fields).

Developing the online portal has taken some time, and there are still some teething problems with it, but the plan is to get this system finalised ASAP so that the process is up before we start charging for accreditation.

3. CPD

In January we received confirmation from RSB that the BSAS 2020 conference will contribute 72 CPD points, for those accredited with the scheme. Moving forward, the committee plans to work closely with the Stakeholder committee to identify future events that would be beneficial for members to include in their CPD.

4. Membership

Following on from the Autumn trustee meeting, the committee were tasked with coming up with short, snappy (and more relevant) membership benefits for use in advertising, newsletters etc. The January email newsletter contained the following:

Don't forget, your membership unlocks a wealth of exciting opportunities including:

- Our journal animal, animal science news, blogs and articles, animal bytes
- Accreditation and CPD
- Global industry expertise and academic links
- Authoritative speakers and comment
- Conferences, events and networking
- Training, workshops, member 'Tool-Box' (to be launched soon)
- Jobs, awards, grants and scholarships

Member support via:

- Early-career mentor and buddy schemes (to be launched later this year)
- Academia and industry working together to ensure current relevance and future benefit of animal science
- Individual member profile and business directory (to be launched in the next couple of months)
- Connecting key sector influencer expertise
- Partnership working with affiliated and like-minded societies

Early bird discount membership has been dropped. The new agreed discount rates for corporate members will be active as of 1st April 2020 (discount of 10 % for min 4 members, and 15 % for min 6 members). The committee felt that recruitment of undergraduates (and conversion of UG to PG membership) should be a key objective of the society moving forward. We discussed possible incentives to encourage UG membership (such as webinars, discounts for PG membership for 1 year following on from UG membership). At present there is focus on PG membership but not much on UG membership. The committee will be liaising with ECC moving forward. When applying for membership, the committee agreed that the applicant employer/University should act as a "standard" for applicants, rather than having to add two referees to contact.

Affiliated membership with related societies also needs to be developed. We are still formalising the agreement with the Nutrition Society, but other societies should be approached. The committee have compiled a list in conjunction with the Global group but would welcome other suggestions.

**Kirsty Kliem and Callum Harvey
Membership & Accreditation Chair and Vice Chair
February 2020**

77E Stakeholder and Awards

Purpose

To stimulate the incorporation of advances from research in animal science and experimental work into practice.

Key points:

The newly formed Stakeholders group had its first meeting in October 2019. Thirteen members attended. The BSAS Strategic Plan was discussed and several actions were agreed upon (see below). Several of the group are also involved with organising the ruminant technical nutrition conference that will be held in December 2020. This is specifically targeted for an industry-based audience and format will be fewer, longer presentations from global, industry-recognised experts. The Stakeholder group could be of great value to other institutions, such as land-based colleges, small companies and UCAS.

Outlook and actions:

- Website - Stakeholders members to share 200-word profile of their organisation, areas of interest and what they are willing to offer/looking for, as well as a designated point of contact – *completed*.
- Success stories of collaboration between industry and academia – *Fellowship / associate professor schemes*
- Job adverts – *ongoing*
- Careers Toolbox to be made available to early career/student scientists to include information on creating a good CV, webinars and podcasts, interview support, poster guidelines, scientific writing help – *sections and topics allocated to Stakeholder members with end of February deadline.*

Emphasis will be placed on getting BSAS presence in the industry media in the form of regular articles (Pig Progress, Pig World, International Dairy Topics, Farmers Guardian, Agritrade News etc.), with content from conferences, abstracts – *article on accreditation submitted to industry media.*

Look to engage with land-based colleges, UCAS and small companies, initially through already existing individual contacts.

Create a Stakeholders WhatsApp group for ease of communication – *completed*

Award update:

The award panel has expanded to welcome new scorers in order to increase range of expertise and experience on the scoring panel. Members of the ECC have also been invited and welcomed on the panel to shadow the scoring process to support their own skills and career development. The process of reviewing application has been reviewed and streamlined for more efficient scoring process.

New awards have been introduced in 2019: The **Early Career Scientist-Emerging Country award** set up in honour of Mike Steele. The annual scholarship is aimed at providing opportunities for early-career scientist from emerging countries to travel to the UK to attend and present at the BSAS annual conference.

Another **new Travel Bursary** established in honour of **Christopher Wathes** (OBE) is now open for application in 2020. The award is aimed to support early career scientists to attend scientific meetings and workshops in the UK and abroad. This awards specifically support studies involving animal welfare, precision livestock farming, design of animal housing or ethical considerations relating to the use of animals.

Sponsorship has been received from the **Knowledge Transfer Network** to support The **Kevin Shingfield** and the **Steve Bishop** award. The Kevin Shingfield award is now open and offers undergrads or post-grads, specialising in livestock or aquaculture, funding to attend the BSAS Annual Conference.

- The successful candidate report has been updated from report to digital poster.
- New photographic competition is also open on the website.
- Online application on the website for all awards is currently in development.
- Consent statement has been included in all application forms.
- OneNote page for Awards is being developed on the Stakeholder office 365 account.
- Award name to be retitled in 2020 to better reflect their purpose, what they offer and who they aim to support.
- Successful awards candidates will be presented with certificate at the Annual conference.

Summary of the 2019 awards and recipients.

Award	2019 recipient	Institution	Title
Steve Bishop Early Career Award	Tomas Turbitt	Teagasc	Validation and strengthening of the DairyNZ Forage Value Index: a dairy systems experiment'
Kenneth Blaxter Scholarship	Georgios Pexas	Newcastle University	2019 EAAP Annual Meeting of the European Federation of Animal Science
Murray Black Award	Lucy Allen	Royal Agricultural University	Internship - Northern European horse breeds: a close look on their ancestry from the male perspective
Industry Prize	Bridgit Muasa	Scotland's Rural College	Effect of the timing of P4Rapid use in relation to oestrus and return after AI
Early Career Scientist - Emerging Countries	Chen Jen-Yu	University of Edinburgh	BSAS conference - "Establishing a link between post-mortem carcass inspection and the health and welfare of pigs on farm– a case of tail biting"

Helen Warren and Mel Le Bon
Stakeholder and Awards Chairs
February 2020

77F Events Committee Report

ANNUAL MEETING 2019

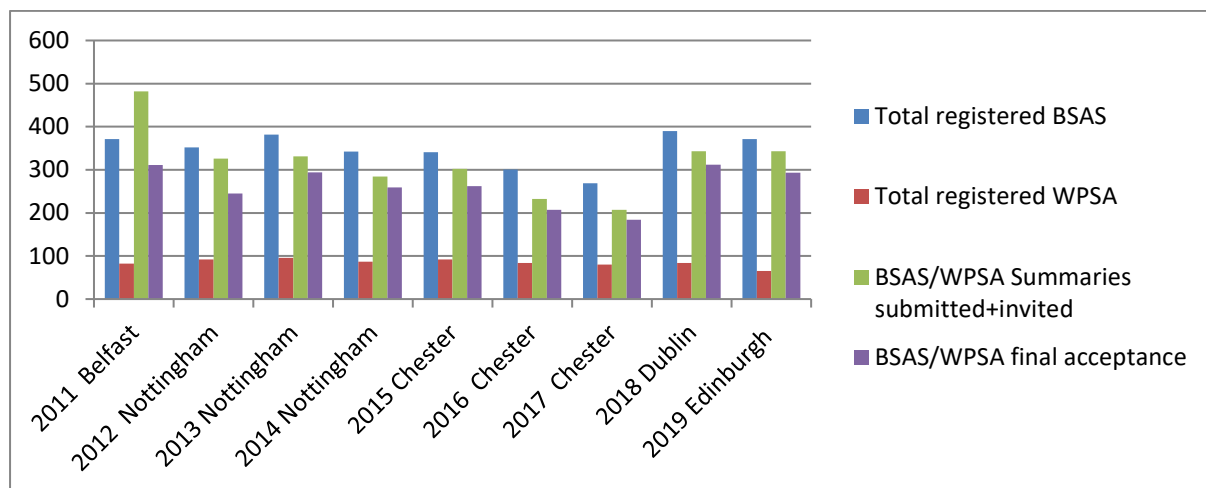
The 2019 Annual meeting entitled '75TH ANNIVERSARY CELEBRATION: ANIMAL SCIENCE FIT FOR THE FUTURE' was held at the Edinburgh International Conference Centre on 9th to 11th April, and continued the recent momentum generated from Dublin in 2018. The 2019 meeting was once again held jointly with the World's Poultry Science Association. Scientific sessions extended over three days and were preceded by an Early Careers day on Monday 8th April.

343 summaries were submitted (same as for Dublin 2018) with 293 surviving the rigorous review process. While this attrition rate is unfortunate (ca. 15%), it is imperative to maintain and continually improve the standard and quality of the material being presented at the annual meeting.

371 BSAS delegates (just behind 390 delegates attending Dublin in 2018) attended over the three days of the conference, with an additional 65 attending the sessions for WPSA making an overall total of 436 delegates.

The Proceedings were again published as part of Advances in Animal Biosciences the companion to the Animal journal. The proceedings were printed and available on request to delegates at a small additional cost. The meeting was again commended by the delegation with an overwhelming majority classifying their experience as either 'good' or 'excellent' and indicating that they would strongly consider re-attending next year.

Unfortunately, based on figures at the time of writing the conference made a substantial loss of ca. £30k, not including office overhead costs. This was reflective of the very poor level of sponsorship procured (~£2k), which was undoubtedly a function of the absence of a local organizing committee. A revised budgetary plan has been drafted with obvious excessive costs being targeted for reduction.



STUDENT ACTIVITY

The Early Careers Council organised a 'Student Day' on Monday the 8th April, which was attended by 50 student delegates, with another 30 delegates joining the social in the evening. The student day continues to be well received.

PRIZES 2019

The President's Prize was divided into Best Theatre presentation Tegan Sutton, University of Leeds and Highly Commended Tomas Turbitt, Teagasc. The Industry Prize was awarded to Bridgit Muasa from SRUC. The Sir John Hammond Award was awarded posthumously to Prof Kevin Shingfield RIP, University of Aberystwyth, Wales in recognition of his outstanding contribution to understanding of the link between rumen microbiology, ruminant genomics and metabolism and their impact on environmental pollutants and product quality. The award was graciously accepted on Kevin's behalf by his brother Steve.

The RSPCA/BSAS Award for Innovative Development in Animal Welfare was presented to Dr. Laura Boyle, Teagasc, Ireland, in recognition of her long-standing research into the welfare of dairy cattle and pigs and her contribution to developing carcass lesions as indicators of pig welfare.

RESTRUCTURING OF COMMITTEE

The Events committee has recently undergone a restructuring process to better reflect a balance between academic, industry and regional representation. Former members were thanked for their contribution over the past number of years. Most have agreed to remain as part of the wider summary review group. Once formally adopted by Trustees the first meeting of the committee (conference call) will occur in mid-June.

ANNUAL MEETING 2020

The 2020 annual meeting, entitled *The Challenge of Change*, will take place at the De Vere East Midlands Conference Centre, Nottingham on 30th March to 1st April and will be tasked with examining the interdisciplinary challenges of food and nutrition production and security. A conference task line has been implemented which clearly outlines planning activities for the coming year. A proforma budget has been drafted, the detail of which will be discussed and agreed with Trustees.

OCCASIONAL MEETINGS

A one-day conference entitled *Climate Change & Livestock: What next?* was jointly organised by BSAS and the Society of Chemical Industry's Agriscience group at the SCI building, London on Monday 2nd December 2019. The event attracted 98 delegates and made a small profit.

Discussions are afoot on the organisation of additional events including:

Livestock feed technical conference - UK (2020). The Events Committee is developing some preliminary ideas for this in conjunction with the joint AA/IA.

International Beef Cattle Conference – Ireland (2021)

11th International Ruminant Reproduction Symposium – Ireland (2022)

FUTURE PLANS

The continuation of using dedicated and professional conference venues, while widely welcomed by delegates, is a point worth considering in due course, as the cost of such facilities will continue to be relatively high and will require substantial ongoing sponsorship to be procured. It will also be important that venues for future meetings are booked well in advance in order to secure more favourable terms. Ideally at least a three-year cycle should be agreed in advance.

Finally, Debbie Nash stepped down as chair of the Events Committee in April 2019, and on behalf of the committee I would like to thank her for her sterling efforts and positive attitude to the role over the years. She was a pleasure to work with and has agreed to assist with the annual review of summaries and other duties as may be required.

David Kenny
Events Chair

77G Global Committee Report

Purpose:

BSAS Global aims to advance responsible, safe, high-welfare, environmentally sustainable animal production globally.

Comprising of science and industry experts from around the world, we aim to establish formal animal science networks globally, developing links with likeminded international societies to:

- Strengthen animal science and dissemination
- Facilitate international collaboration
- Recruit BSAS members overseas
- Host regional conferences and workshops
- Exchange speakers, students and scientists
- Accreditation and CPD
-

Key Aims & Outcomes:

- Establish formal animal science networks globally and develop current links with likeminded international and international societies
- Create a global network of relevant organisations to share/improve benefits including partner events and resource sharing
- Develop BSAS Global by identifying areas of research needs and working with partners to create funding and support opportunities, particularly in developing countries
- Distribute information, scientific papers, opinion pieces and news to a global audience

Activity:

Formation of the Committee

At the Trustees meeting held on 18th February 2019 at the University of Leeds, Michael Lee (Vice-President) was asked to lead the Global Association supported by Helen Miller (President). Following this meeting the membership were contacted to volunteer their services to act in key geographies to support the above purposes and aims for a term of 3 – 4 years. An excellent response was received with the following members confirmed to represent the following geographical regions:

Michael Lee (Chair)
Helen Miller (Vice-Chair)
Jude Caper (North America)
Cled Thomas (Continental Europe)
Jordana Rivero (South and Latin America)
Helen Ajayi (Africa)
Tianhai Yan (China)
Dammika Weerthilake (Indian Subcontinent)
Mike Rose (South East Asia)
Frank Dunshea (Australasia)
Saeed Navid (Middle East)
Michael Diskin (Ireland)

It was also agreed that BSAS' membership of GALVMed should also fall within Global activities and so we also appointed Mark Eisler as our GALVMed representative.

Meetings

The group have met on three occasions via Zoom on the 12th June, 5th September and 9th December 2019, with a fourth meeting planned at the annual meeting on 31st March 2020 in Nottingham.

Progress and achievements

Prior to the first meeting in June we organised alongside the BSAS back office and CEO to send a shipment of text-books and past conference proceedings and journals to support Kheyre University-Baidoa in Somalia. A letter of thanks was received from the Chancellor Dr. Feysal Ahmed.

A leaflet and banner have been developed to advertise BSAS Global at International Conferences – these have already been used and distributed at: EAAP in Belgium (August 2019), RAAN in Australia (November 2019) and NIAS in Nigeria (September 2019). Global has also produced a key membership benefits document and a list of key societies in each geography to formalise links with BSAS. A membership fee along the lines of cooperate membership is being developed for this purpose with tiers based on size of the linking organisation and LMIC status. Key societies and specific activities to date are listed below:

Africa

Discussions are on-going with the Nigerian Society for Animal Production (NSAP) the Animal Science Association of Nigeria (ASAN) and with National institute for Animal Science (NIAS). A membership model is being developed as well as key conferences in Africa targeted. The use of the Mike Steele bursary to support attendance at the annual meeting is a key target.

Continental Europe

Discussions are on-going regarding BSAS's relationship with EAAP. These activities focus on encouraging BSAS members to support and influence EAAP through: a) submitting abstracts to the annual meetings, b) applying for study commission vacant posts, c) applying for scholarships, d) influencing the forward scientific programme through the scientific committee e) liaising closely with the current representative on council.

North America

Discussions are on-going with the American Society of Animal Science (ASAS); and the American Dairy Science Association (ADSA). Both are keen to collaborate and work closer together. ASAS is going to put the proposal to their board and, in the meantime, we have held a webinar on a recent Journal of Animal Science paper that was jointly available to ASAS and BSAS members. ADSA suggested that the previous Memorandum of Association between the two societies could be re-enacted and a more formal partnership established in terms of exchanging speakers, joint seminars, etc.

South and Latin America

Discussions are on-going with AUPA (Uruguay) and ALPA (Latin America). Both AUPA and ALPA suggested their next annual meetings to start the collaboration. Discussions with SOCHIPA (Chile) will commence once the membership model has been agreed to cover smaller societies <50 members.

China

Discussions are on-going with the Chinese Society of Animal Nutrition through its current president Prof Daiwen CHEN in Chengdu; Chinese Association of Herbivore Animal Health and Production through its current president Prof Qiyu DIAO; and the Beijing Society of Low-Carbon Agriculture Science through its current president Prof Qiyu DIAO. All societies are keen to develop a relationship with BSAS, this will be finalised over the coming 12 months.

South East Asia

Discussions are on-going with the Japanese Society of Animal Science.

Australasia

Discussions are on-going with the Australian Association of Animal Science, with the relationship discussed at the Federal executive meetings. A clear interest in linking to utilise the BSAS accreditation system for AAAS members was raised.

Meetings to discuss relationships with societies in Ireland, Indian Sub-continent, Middle East and GALVMed are still to be arranged.

77H Publications Committee Report

The publications committee was formed in May 2019 and consists of members from the UK, Europe and further afield providing a good balance of backgrounds and diverse geographical locations.

The main achievement of the committee, in this year, was to discuss and advise on the *animal* survey that was carried out in 2019/2020.

Information gained from the survey, completed by 239 respondents, will help inform on how we move our journal forward to meet changing market needs.

A draft communication plan has been formed and, as decisions on the future of the journal are taken, will be firmed up and used to promote animal to a global audience.

As we move forward the publication's committee will inform and assist in meeting the publications group objectives as defined in the strategic plan.

**Eileen Wall
Publications Chair
March 2020**

771 – Early Careers Report

The 2019 Conference Early Career Day incorporated speakers from different career stages sharing their experiences and advice. We then had a group session where the attendees had to come up with a feasible research proposal around ‘making livestock farming more sustainable’. The format of having speakers and then a practical group session seemed to work really well. This event was really well received by the attendees with really positive feedback all round.

The ECC has at least one ECC member on each of the BSAS committees putting across early career views in all areas of the society. We have worked on developing our communications using the BSAS social media pages, reviewing and updating the early career webpage and starting the production of Animal Bytes articles, ‘A day in the life of ...’ articles and general articles every month.

We are striving to put on more hot topic days/workshops with the aim of breaking even or making a profit. We planned to have a PhD Student Mental Health Awareness workshop in November 2019 to discuss key issues. We sent out a survey to find out what the key issues PhD students are experiencing that have a negative impact on their mental health. We had 164 responses to our PhD mental health survey which yielded some very shocking results and highlighted key issues. The results from this survey will be published soon. The results were to be used to assist in guiding topics for the PhD students Mental Health Awareness Hot Topic Day in November 2019. However, the ECC was unable to put on this event due to no sign ups.

The major issue that contributed to this was poor communications from Sanctus and CJAM in getting information up on the website and advertised. This was not done soon enough. Also, the need to apply an attendance fee to cover costs may have put people off. We also learnt that due to early career members being spread across the UK and Ireland that workshops may be better delivered as webinars in future.

We have planned a Q&A session at the 2020 Conference to discuss key issues for PhD students and animal science early careers. Workshop ideas were benched to being webinars in the future. The ECC currently has 20 members.

**Zoe Will
ECC Chair
March 2020**

CHARITY REGISTRATION NUMBER: SC004845

British Society of Animal Science
Unaudited Financial Statements
30 November 2019

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PATERSON BOYD & Co.
Chartered Accountants

British Society of Animal Science

Financial Statements

Year ended 30 November 2019

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	8
Statement of financial activities	9
Statement of financial position	10
Notes to the financial statements	11
The following pages do not form part of the financial statements	
Detailed statement of financial activities	24
Notes to the detailed statement of financial activities	27

British Society of Animal Science

Trustees' Annual Report

Year ended 30 November 2019

The trustees present their report and the unaudited financial statements of the charity for the year ended 30 November 2019.

Reference and administrative details

Registered charity name	British Society of Animal Science	
Charity registration number	SC004845	
Principal office	18 North Street Glenrothes Fife KY7 5NA	
The trustees	Prof Eileen Wall Prof Michael Lee Kim Matthews Prof Helen Miller Dr Howard Simmins Dr Helen Warren Dr Kirsty Kliem Dr David Wilde Prof David Kenny Dr Melanie Le Bon Mr Callum Harvey	President (Appointed 10.04.19) Senior Vice President (Appointed 10.04.19) Vice President (Appointed 10.04.19) Past president (Appointed 10.04.19) Honorary Treasurer (Resigned 19.02.20)
Chief executive	Ms Maggie Mitchell	(Appointed 01.01.19)
Bank	Bank of Scotland 1 Liberton Drive Edinburgh EH16 6NL	
Independent examiner	Neil Paterson Paterson Boyd & Co 18 North Street Glenrothes Fife KY7 5NA	

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Structure, governance and management

Constitution and objects

The Society has a Memorandum and Articles of Association formally set out and available for consultation at the Society office.

Organisation

The Council of the Society is an elected body, with three members being elected at each Annual General Meeting to serve for three years. Candidates for President, Senior Vice-President, Vice-President, Chief Executive and Honorary Treasurer are proposed by Council for election at the Annual General Meeting. Members of Council holding office during the year ended 30 November 2019 are as stated on page 1.

The Council decided that it should be comprised only of Trustees. The Past-President, President, Senior Vice-President, Vice-President, Honorary Treasurer and two others representing Industry have been previously deemed to be the Trustees of the charity. This number has been extended to make a total of eleven. Skills and experience required by Trustees for the effective functioning and governance of BSAS are being assessed at present and it is most probable that additional Trustees will be added in due course.

The CE of the Society is chosen by the Trustees and ratified by Council. BSAS was delighted to welcome the new chief executive, Maggie Mitchell, in January 2019.

The Trustees meet twice per year, in order to discuss strategic and operational matters relating to the Society. Newly appointed Trustees are provided with a copy of the governing document, a copy of the financial statements, recent minutes of meetings and handbooks of governance and codes of practice. In addition, a verbal briefing is given by the President and the Honorary Treasurer.

A number of Committees carry out work in furtherance of the charity's objectives, and report directly to the Council Members and Trustees. These are being restructured and will be led by a Trustee.

New Council Members (Trustees) are provided with the following documents issued by OSCR: Guidance and Good Practice for Charity Trustees; Who's in Charge: Control and Independence in Scottish Charities; and also with additional independent information on Trustee boards. On an ongoing basis, confirmation is obtained that Trustees understand their responsibilities through discussion in person at Trustee meetings and by conference calls.

Key Management Personnel

The Trustees and the Chief Executive are deemed to be the charity's key management personnel. The Trustees are not remunerated for their services.

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Structure, governance and management *(continued)*

Risk Management

The Council has assessed the major risks to which the Society is exposed, in particular those related to the operations and finances of the Society, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Key risks identified by the Council, and steps being taken to mitigate them are set out below.

Projects

Before a project is undertaken, the financial investment in the project is assessed, and budgets prepared in advance, and are agreed by Council.

Financial

Invoices or receipts are sought for all expenditure, and further authorisation controls are in place, including the countersigning of payments and limits on single payment amounts. All amounts over £1,000 require two authorised signatories, while all amounts over £5,000 must be signed by both the Treasurer or the CEO. Finances and management accounts are reviewed by Council on a quarterly basis.

Investments

The risks of financial loss associated with investment in a portfolio are managed by the Society's Investment Managers. The risk is spread by investing across a portfolio, and performance is reviewed by Council on a regular basis.

Objectives and activities

The British Society of Animal Science (formerly The British Society of Animal Production) was formally constituted as an educational charity on 6 January 1944 and amended at the Annual General Meeting in 2010 in order to:

- Provide opportunities for those interested in and concerned with the science relating to animals and its application to meet and exchange information, ideas and experiences.
- Encourage the investigation of problems and matters pertaining to the science related to animals and its application.
- Collect and publish information about the science relating to animals and its application; to print and publish any periodicals, books and leaflets which the Society may think desirable.
- Stimulate the incorporation into practice of advances resulting from research, experimental work and practical experience.
- Co-operate with any other organisation in furthering any of the objects of the Society.
- Do all such things as may be incidental or conducive to the attainment of the above objects or any of them.

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Achievements and performance

During the year, the Society:

- Organised and managed two events, an early careers statistical workshop in August and the Annual Conference (April). All events were well regarded and a success for the delegates and sponsors. Financially, there were significant challenges in using a major conference centre for the Annual Conference.
- Managed with INRA, EAAP and Cambridge University Press (CUP) the on-going production of the scientific journal ANIMAL.
- Continued to implement the accreditation scheme in conjunction with the Society of Biology.
- Continued to strengthen links between academia and industry through the Stakeholder group (previously the Industry Association and the Academia Association). The Corporate membership has grown further this year.
- Continued developing BSAS Global to extend its support to animal scientists in other countries, especially in the developing world. This is required to be self-financing.
- Supported an active Early Career Council that advances the interests of the newer members of the Society.

Financial review

2019 has been a very difficult financial year. The strategic plan to hold conferences at better-quality venues in order to attract greater sponsorship and more delegates was not sufficiently successful with respect to the sponsorship. Although the 75th anniversary event was a success for all delegates who attended, the cost of the meeting to the Society was damaging. Under the leadership of the new chief executive, Maggie Mitchell, several major decisions were made in order to reduce the underlying costs of running the Society.

The key decision was made to outsource resources including back-office support, new accountants in addition to the new investment managers that we brought in last year, as these actions will result in a major reduction in costs in 2020. The Trustees wish to put on record their thanks for the tremendous service of the back-office team who have been instrumental in the development of the society to date. The Society now has only one employee, the chief executive, and we are exceedingly lucky have such a motivated individual as Maggie Mitchell at this time of major change.

Cost reduction will continue to be reviewed. Unfortunately, the 2020 conference was already contracted and will provide additional financial challenges in the coming year. By 2021 we will have an event that will be both high quality and affordable.

The next major change that the society has to face is the potential for reduced income from the publication sources. The scientific publishing environment is changing rapidly and it is the view of the animal consortium that it needs to reflect those developments. We are in the process of doing so and this will be discussed in more detail in the course of 2020.

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Financial review *(continued)*

We should also not forget that the membership upon whom we depend is also being challenged as ordinary members are under 300 for the first time. It is heartening that postgraduate numbers have picked up, but it is clear that more work is needed to build the overall membership numbers.

Membership	2019	2018
Ordinary members	287	311
Postgraduates	132	125
Retired	59	60
Honorary	21	19
Undergraduates	31	46
Corporate members	98	99
Total	628	660

Given this background there has been a strategic review in place initiated by the chief executive. The situation will be challenging for 2020 but the projections are more positive in the longer term.

The Society has also worked into updating governance, Trustee structure, financial reporting and GDPR compliance. As the steps are all put in place the management of the Society will become more transparent and its costs will be lower.

It is a difficult time and our main objective is to ensure that the society survives for long-term and can enjoy its 100th anniversary in a robust state. It has not been adequately fit-for-purpose for the 21st century, but it's now ready to grow in the changing scientific environment with positivity and realism. The Trustees depend on the membership and we are seeking participation for the range of important activities that we believe are vital for future success.

The priorities for BSAS are to balance income and expenditure as quickly as possible and the chief executive will continue to look at all avenues to achieve this aim. All priorities continue to be reviewed.

Reserves Policy

Unrestricted funds represent the general funds that the charity is free to use in accordance with the Society's charitable objectives. It is the policy of the charity to maintain unrestricted funds at a level that equates to approximately one year's unrestricted income. This provides sufficient funds to cover management and administration costs and to respond to any emergencies that may arise from time to time. Unrestricted funds were maintained at or above this level throughout the year.

At the year end, the Society had unrestricted reserves of £474,912 (2018: £667,122). The Society also had designated reserves of £4,500 (2018: £4,500) and restricted reserves of £33,273 (2018: 32,663).

The charity confirms that, in their opinion, the assets of the Society are available and adequate to fulfil its obligations.

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Financial review *(continued)*

Investment Policy

In accordance with the constitution of the charity, the Trustees have the power to invest in shares, bonds and other investments as they see fit. The Trustees reviewed their choice of investment managers and engaged Brooks Macdonald. During the year, the income received from investments amounted to £9,342 which is lower than target. The income target for 2020 will be dependent on whether more money is required to ease cash flow in the short-term. Uncertainty in the financial markets over the next 12 months will require that the portfolio be closely monitored.

Plans for future periods

In the coming years, the Society will:

- Update its structure, governance procedures and constitution
- Continue to consult with stakeholders and members to promote an animal science agenda to a wide audience
- Organise or assist with the organisation of animal science conferences in the UK and overseas
- Support the management of the ANIMAL consortium (part ownership)
- Develop new activities to meet the needs and aspirations of current and future members, including assessing the feasibility of a self-financing Global Association
- Seek new and regular sources of income

The Council Members and Trustees meet twice per year, in order to discuss strategic and operational matters relating to the Society. Newly appointed Council Members and Trustees are provided with a copy of the governing document, a copy of the financial statements, recent minutes of meetings and handbooks of governance and codes of practice. In addition, a verbal briefing is given by the President and the Honorary Treasurer.

British Society of Animal Science

Trustees' Annual Report *(continued)*

Year ended 30 November 2019

Trustees' responsibilities statement

The council, who are also trustees for the purposes of charity law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustees Investments (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006, and the terms of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report was approved on 03 March 2020 and signed on behalf of the board of trustees by:



Dr H Simmins

British Society of Animal Science

Independent Examiner's Report to the Trustees of British Society of Animal Science

Year ended 30 November 2019

I report to the trustees on my examination of the financial statements of British Society of Animal Science ('the charity') for the year ended 30 November 2019.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 (the '2005 Act') and the Charities Accounts (Scotland) Regulations 2006 (as amended). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the charity's financial statements as carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

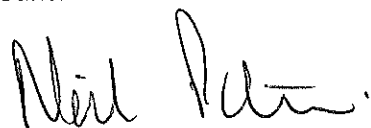
Independent examiner's statement

Since the charity has prepared its accounts on an accruals basis your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 44(1)(a) of the 2005 Act and Regulation 4 of the Charities Accounts (Scotland) Regulations 2006 (as amended); or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Paterson
Independent Examiner
Paterson Boyd & Co
18 North Street
Glenrothes
Fife
KY7 5NA

Date: 03 March 2020

British Society of Animal Science

Statement of Financial Activities

Year ended 30 November 2019

		2019		2018	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	37,921	610	38,531	45,275
Charitable activities	5	215,294	–	215,294	459,176
Investment income	6	9,342	–	9,342	20,571
Total income		<u>262,557</u>	<u>610</u>	<u>263,167</u>	<u>525,022</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	7	4,796	–	4,796	35,431
Expenditure on charitable activities	8,9	498,571	–	498,571	666,044
Total expenditure		<u>503,367</u>	<u>–</u>	<u>503,367</u>	<u>701,475</u>
Net gains/(losses) on investments	12	(48,600)	–	(48,600)	8,844
Net expenditure and net movement in funds		<u>(192,210)</u>	<u>610</u>	<u>(191,600)</u>	<u>(185,297)</u>
Reconciliation of funds					
Total funds brought forward		<u>671,622</u>	<u>32,663</u>	<u>704,285</u>	<u>889,582</u>
Total funds carried forward		<u>479,412</u>	<u>33,273</u>	<u>512,685</u>	<u>704,285</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 22 form part of these financial statements.

British Society of Animal Science

Statement of Financial Position

30 November 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible fixed assets	18	552	446
Investments	19	330,643	651,212
		<u>331,195</u>	<u>651,658</u>
Current assets			
Debtors	20	164,904	170,328
Cash at bank and in hand		56,983	19,926
		<u>221,887</u>	<u>190,254</u>
Creditors: amounts falling due within one year	21	40,397	137,627
		<u>181,490</u>	<u>52,627</u>
Net current assets		<u>512,685</u>	<u>704,285</u>
Total assets less current liabilities		<u>512,685</u>	<u>704,285</u>
Net assets		<u>512,685</u>	<u>704,285</u>
Funds of the charity			
Restricted funds		33,273	32,663
Unrestricted funds		479,412	671,622
Total charity funds	24	<u>512,685</u>	<u>704,285</u>

These financial statements were approved by the board of trustees and authorised for issue on 03 March 2020, and are signed on behalf of the board by:



Dr Howard Simmins (Honorary Treasurer)
Trustee

The notes on pages 11 to 22 form part of these financial statements.

British Society of Animal Science

Notes to the Financial Statements

Year ended 30 November 2019

1. General information

The charity is a public benefit entity and a registered charity in Scotland and is unincorporated. The address of the principal office is 18 North Street, Glenrothes, Fife, KY7 5NA.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis of accounting with the exception of investments which are carried at market value. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The financial statements have been prepared on a going concern basis. The Council members and Trustees have assessed the charity's ability to continue as a going concern and have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

3. Accounting policies *(continued)*

Foreign currencies

Foreign currency transactions are initially recorded in the functional currency, by applying the spot exchange rate as at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the exchange rate ruling at the reporting date, with any gains or losses being taken to the statement of financial activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- Interest receivable is included upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

3. Accounting policies *(continued)*

Resources expended *(continued)*

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings - 33% straight line

Investments

Investments are included in the financial statements at market value. Realised and unrealised gains or losses are reflected within the Statement of Financial Activities when they arise. Investments are valued at middle market prices. Unrealised gains and losses are calculated as the difference between the opening market value on the first day of the financial year and the closing market value at the year end. Gains and losses are allocated to the appropriate fund (restricted or unrestricted) based on what fund holds the investment.

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date. For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

3. Accounting policies *(continued)*

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

Grants awarded

All grants awarded during the year were awarded to individuals rather than institutions and are accounted for on the accruals basis.

VAT status

The charity is registered for VAT and has partial exemption status. Irrecoverable VAT is included as an expense item with the support costs.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Donations			
Donations	–	610	610
Subscriptions	37,921	–	37,921
	<u>37,921</u>	<u>610</u>	<u>38,531</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Donations			
Donations	1,667	2,173	3,840
Subscriptions	41,435	–	41,435
	<u>43,102</u>	<u>2,173</u>	<u>45,275</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Income from publications	79,663	79,663	100,075	100,075
Income from conferences	135,631	135,631	359,101	359,101
	<u>215,294</u>	<u>215,294</u>	<u>459,176</u>	<u>459,176</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

6. Investment income

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Bank interest receivable	9	9	9	9
Dividends receivable	9,333	9,333	20,562	20,562
	<u>9,342</u>	<u>9,342</u>	<u>20,571</u>	<u>20,571</u>

7. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Raising funds	4,796	4,796	35,431	35,431

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Charitable activities	166,158	–	166,158
Support costs	332,413	–	332,413
	<u>498,571</u>	<u>–</u>	<u>498,571</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Charitable activities	477,409	1,300	478,709
Support costs	187,335	–	187,335
	<u>664,744</u>	<u>1,300</u>	<u>666,044</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2019 £	Total fund 2018 £
Charitable activities	166,158	330,913	497,071	662,503
Governance costs	–	1,500	1,500	3,541
	<u>166,158</u>	<u>332,413</u>	<u>498,571</u>	<u>666,044</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

10. Analysis of support costs

	Analysis of support costs activity 1	Total 2019	Total 2018
	£	£	£
Staff costs	184,022	184,022	79,812
Communications and IT	10,512	10,512	4,255
General office	13,384	13,384	11,295
Finance costs	7,691	7,691	9,014
Governance costs	1,500	1,500	3,541
Professional fees	27,683	27,683	–
Irrecoverable VAT	44,582	44,582	36,296
Other costs	43,039	43,039	43,122
	<u>332,413</u>	<u>332,413</u>	<u>187,335</u>

11. Analysis of grants

	2019	2018
	£	£
Grants to individuals		
Sir John Hammond Memorial Prize	–	500
President's Prize	400	200
Blaxter Award	–	1,500
Black Award	1,500	3,035
Early Career Award	1,750	1,937
Alan Robertson Award	–	1,300
Other Award	200	–
	<u>3,850</u>	<u>8,472</u>
Total grants	<u>3,850</u>	<u>8,472</u>

12. Net gains/(losses) on investments

	Unrestricted Funds	Total Funds 2019	Unrestricted Funds	Total Funds 2018
	£	£	£	£
Gains/(losses) on other investment assets	<u>48,600</u>	<u>48,600</u>	<u>(8,844)</u>	<u>(8,844)</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

13. Net expenditure

Net expenditure is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation of tangible fixed assets	387	–
Operating lease rentals	626	23,494
Foreign exchange differences	<u>(11)</u>	<u>–</u>

14. Auditors remuneration

	2019	2018
	£	£
Fees payable for the audit of the financial statements	<u>–</u>	<u>3,541</u>

15. Independent examination fees

	2019	2018
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,500</u>	<u>–</u>

16. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2019	2018
	£	£
Wages and salaries	168,082	32,601
Employer contributions to pension plans	15,826	–
	<u>183,908</u>	<u>32,601</u>

The average head count of employees during the year was 4 (2018: 5).

The number of employees whose remuneration for the year fell within the following bands, were:

	2019	2018
	No.	No.
£60,000 to £69,999	<u>–</u>	<u>1</u>

Key Management Personnel

The key management personnel of the charity comprises of the Trustees and the Chief Executive. The total employee benefits of the key management personnel of the charity during the year were £49,042 (2018: £77,526).

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

17. Trustee remuneration and expenses

Trustees were reimbursed travel and subsistence expenses totalling £8,698 (2018: £4022).

The Chief Executive was reimbursed travel and subsistence expenses totalling £2,102 (2018: £4,142).

18. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 December 2018	7,091
Additions	493
At 30 November 2019	<u>7,584</u>
Depreciation	
At 1 December 2018	6,645
Charge for the year	387
At 30 November 2019	<u>7,032</u>
Carrying amount	
At 30 November 2019	<u>552</u>
At 30 November 2018	<u>446</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

19. Investments

	Other investments £
Cost or valuation	
At 1 December 2018	651,212
Additions	130,658
Disposals	(447,418)
Fair value movements	48,600
Other movements	(52,409)
At 30 November 2019	<u>330,643</u>
Impairment	
At 1 December 2018 and 30 November 2019	—
Carrying amount	
At 30 November 2019	<u>330,643</u>
At 30 November 2018	<u>651,212</u>

All investments shown above are held at valuation.

20. Debtors

	2019 £	2018 £
Trade debtors	18,893	41,422
Amounts owed by undertakings in which the charity has a participating interest	73,289	80,710
Prepayments and accrued income	72,722	48,196
	<u>164,904</u>	<u>170,328</u>

21. Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	20,294	86,917
Accruals and deferred income	8,897	23,370
Social security and other taxes	8,660	27,340
Other creditors	2,546	—
	<u>40,397</u>	<u>137,627</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

22. Deferred income

	2019	2018
	£	£
Amount deferred in year	<u>5,061</u>	<u>–</u>

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £15,826 (2018: £Nil).

24. Analysis of charitable funds

Unrestricted funds

	At 1 December 2018	Income £	Expenditure £	Gains and losses £	At 30 November 2019
General funds	667,122	262,557	(503,367)	48,600	474,912
Alan Robertson Genetics funds	4,500	–	–	–	4,500
	<u>671,622</u>	<u>262,557</u>	<u>(503,367)</u>	<u>48,600</u>	<u>479,412</u>

	At 1 December 2017	Income £	Expenditure £	Gains and losses £	At 30 November 2018
General funds	853,292	522,849	(700,175)	(8,844)	667,122
Alan Robertson Genetics funds	4,500	–	–	–	4,500
	<u>857,792</u>	<u>522,849</u>	<u>(700,175)</u>	<u>(8,844)</u>	<u>671,622</u>

British Society of Animal Science

Notes to the Financial Statements *(continued)*

Year ended 30 November 2019

24. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 December 2018 £	Income £	Expenditure £	Gains and losses £	At 30 November 2019 £
Alan Robertson Genetics fund	26,065	–	–	–	26,065
Mike Steele Award	4,545	610	–	–	5,155
Kevin Shingfield Award	2,053	–	–	–	2,053
	<u>32,663</u>	<u>610</u>	<u>–</u>	<u>–</u>	<u>33,273</u>

	At 1 December 2017 £	Income £	Expenditure £	Gains and losses £	At 30 November 2018 £
Alan Robertson Genetics fund	27,365	–	(1,300)	–	26,065
Mike Steele Award	3,345	1,200	–	–	4,545
Kevin Shingfield Award	1,080	973	–	–	2,053
	<u>31,790</u>	<u>2,173</u>	<u>(1,300)</u>	<u>–</u>	<u>32,663</u>

25. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	552	–	552
Investments	330,643	–	330,643
Current assets	188,614	33,273	221,887
Creditors less than 1 year	(40,397)	–	(40,397)
Net assets	<u>479,412</u>	<u>33,273</u>	<u>512,685</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Tangible fixed assets	446	–	446
Investments	651,212	–	651,212
Current assets	157,591	32,663	190,254
Creditors less than 1 year	(137,627)	–	(137,627)
Net assets	<u>671,622</u>	<u>32,663</u>	<u>704,285</u>

British Society of Animal Science

Management Information

Year ended 30 November 2019

The following pages do not form part of the financial statements.

British Society of Animal Science

Detailed Statement of Financial Activities

Year ended 30 November 2019

	2019	2018
	£	£
Income and endowments		
Donations and legacies		
Donations	610	3,840
Subscriptions	<u>37,921</u>	<u>41,435</u>
	<u>38,531</u>	<u>45,275</u>
Charitable activities		
Income from publications	79,663	100,075
Income from conferences	<u>135,631</u>	<u>359,101</u>
	<u>215,294</u>	<u>459,176</u>
Investment income		
Bank interest receivable	9	9
Dividends receivable	<u>9,333</u>	<u>20,562</u>
	<u>9,342</u>	<u>20,571</u>
Total income	<u><u>263,167</u></u>	<u><u>525,022</u></u>

British Society of Animal Science

Detailed Statement of Financial Activities *(continued)*

Year ended 30 November 2019

	2019	2018
	£	£
Expenditure		
Raising funds		
Wages & salaries	–	14,538
Subscription discounts - educational	–	9,923
Investment management costs	4,796	10,970
	<u>4,796</u>	<u>35,431</u>
Expenditure on charitable activities		
Grants payable	3,850	8,472
Wages/salaries	168,082	32,601
Pension costs	15,826	–
Expenditure on publications	626	23,494
Conference expenditure	159,182	432,848
Accreditation	2,500	11,195
Stakeholders	–	2,700
Insurance	1,770	787
Chief Executive expenditure	39	46,516
Cjam management fees	16,333	–
Recruitment expenses	–	3,990
PR and press	4,906	1,024
Industry Engagement Executive	4,809	–
BSAS representation at conferences	588	4,316
Depreciation	386	653
Subscriptions to other societies	14,580	15,222
Foreign exchange gain/loss	(11)	–
Honorarium	3,000	3,000
Printing and stationery	2,763	1,577
Office occupation charge	8,851	8,931
Postages and telephone	611	669
Travelling and committee expenses	12,765	14,597
Accountancy fees	6,552	6,904
Bank charges and interest	1,150	2,110
Miscellaneous expenses	2,004	320
Internet upkeep and management	7,840	2,178
Software upgrade and maintenance	2,062	1,408
Irrecoverable VAT	44,582	36,296
Staff Training	75	695
Professional fees	11,350	–
Independent examiners fee	1,500	–
Audit fees	–	3,541
	<u>498,571</u>	<u>666,044</u>

British Society of Animal Science

Detailed Statement of Financial Activities *(continued)*

Year ended 30 November 2019

	2019	2018
	£	£
Total expenditure	<u>503,367</u>	<u>701,475</u>
Net gains/(losses) on investments		
Gains/(losses) on other investment assets	<u>(48,600)</u>	<u>8,844</u>
Net expenditure	<u>(191,600)</u>	<u>(185,297)</u>

British Society of Animal Science

Notes to the Detailed Statement of Financial Activities

Year ended 30 November 2019

	2019	2018
	£	£
Costs of raising funds		
Raising funds		
Wages & salaries	–	14,538
Subscription discounts - educational	–	9,923
Investment management costs	4,796	10,970
	<u>4,796</u>	<u>35,431</u>
Costs of raising funds	<u>4,796</u>	<u>35,431</u>

British Society of Animal Science

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 30 November 2019

	2019	2018
	£	£
Expenditure on charitable activities		
Charitable activities		
Appendix A		
Grants payable	3,850	8,472
Expenditure on publications	626	23,494
Conference expenditure	159,182	432,848
Accreditation	2,500	11,195
Stakeholders	–	2,700
	<u>166,158</u>	<u>478,709</u>
Support costs		
Wages/salaries	168,082	32,601
Pension costs	15,826	–
Insurance	1,770	787
Chief Executive expenditure	39	46,516
Cjam management fees	16,333	–
Recruitment expenses	–	3,990
PR and press	4,906	1,024
Industry Engagement Executive	4,809	–
BSAS representation at conferences	588	4,316
Depreciation	386	653
Subscriptions to other societies	14,580	15,222
Foreign exchange gain/loss	(11)	–
Honorarium	3,000	3,000
Printing and stationery	2,763	1,577
Office occupation charge	8,851	8,931
Postage and telephone	611	669
Travelling and committee expenses	12,765	14,597
Accountancy fees	6,552	6,904
Bank charges and interest	1,150	2,110
Miscellaneous expenses	2,004	320
Internet upkeep and management	7,840	2,178
Software upgrade and maintenance	2,062	1,408
Irrecoverable VAT	44,582	36,296
Staff training	75	695
Professional fees	11,350	–
	<u>330,913</u>	<u>183,794</u>

British Society of Animal Science

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 30 November 2019

	2019	2018
	£	£
Governance costs		
Governance costs - accountancy fees	1,500	–
Governance costs - audit fees	–	3,541
	<u>1,500</u>	<u>3,541</u>
Expenditure on charitable activities	<u>498,571</u>	<u>666,044</u>

British Society of Animal Science

Costs of Charitable Activities *(continued)*

Year ended 30 November 2019

		2019		2018
Appendix B	£	£	£	£
<u>Income from publications</u>				
BSAS admin of Animal		10,000		10,000
BSAS 2018 share of Animal Journal		224		-
BSAS 2019 share of Animal Biosciences		9,400		11,045
Income from Digital Archive		-		20,143
Sales of OP's		125		52
Nutrient standard sales		30		-
Royalties		120		611
Video sales		399		-
Members contribution		1,250		1,600
BSAS 2019 share of Animal Journal		58,115		53,139
Other		-		3,485
		<hr/>		<hr/>
Total Income		79,663		100,075
Accountancy fees	-		380	
Animal Bytes	63		37	
Sundry costs	563		6,301	
Information director	-		16,776	
		<hr/>	<hr/>	
		(626)		(23,494)
		<hr/>		<hr/>
Surplus		<u>79,037</u>		<u>76,581</u>

British Society of Animal Science

Costs of Charitable Activities *(continued)*

Year ended 30 November 2019

Appendix C	£	2019 £	£	2018 £
<u>Income from conferences and workshops</u>				
Conference fees		110,070		226,156
Accommodation & meals		17,416		30,567
Donations & sponsorships		3,250		96,918
Tours & workshop income		2,950		3,210
Sale of proceedings		910		2,250
Organisation income		1,035		-
		<hr/>		<hr/>
Total Income		135,631		359,101
Sponsorship executive	-		11,962	
Venue hire, accommodation & meals	126,324		132,072	
Printing, postage & stationery	3,176		7,020	
Secretarial & office overheads	2,029		111,368	
Travel & Subsistence	2,267		36,246	
Depreciation	-		654	
Bank interest & charges	1,512		2,197	
Conference discounts	-		57,763	
Accountancy fees	-		10,310	
Student helpers	1,758		2,704	
Invited speakers expenses	5,763		26,714	
Promotional material	13,399		19,212	
Miscellaneous	2,741		13,252	
Insurance	182		404	
Bad debt	31		(3,000)	
EAAP share of surplus	-		3,970	
		<hr/>	<hr/>	
Total Expenditure		(159,182)		(432,848)
Deficit		<u>(23,549)</u>		<u>(73,747)</u>

British Society of Animal Science

Costs of Charitable Activities *(continued)*

Year ended 30 November 2019

		2019		2018
Appendix D	£	£	£	£
<u>Accreditation</u>				
Income		-		-
Honorariums	-		1,000	
Stationery & advertising	-		488	
Travel & meeting expenses	-		1,288	
Accreditation management fee	2,500		8,400	
Internet & website	-		19	
Total Expenditure		(2,500)		(11,195)
Deficit		<u>(2,500)</u>		<u>(11,195)</u>
<u>Stakeholders</u>				
Income		-		-
Travel & Meeting expenses	-		719	
Committee meeting overheads	-		501	
Other awards	-		955	
Stakeholder recruitment costs	-		525	
Total Expenditure		-		(2,700)
Deficit		<u>-</u>		<u>(2,700)</u>



Following approval, at the British Society of Animal Science AGM 2019, to change the charitable status of the Society from a Trust to a Scottish Charitable Incorporated Organisation (SCIO), we are now required to put the following resolutions to members at the Annual General Meeting.

Following due procedure, we will form a new charity, British Society of Animal Science SCIO, and will wind-up the existing British Society of Animal Science charity, moving all assets across to the SCIO. BSAS will then be removed from the charity register.

The newly formed British Society of Animal Science SCIO will take over the charitable objectives of the charitable trust and be added to the charity register.

The winding-up of BSAS, in its current format, is a **formality** of the process of changing our charitable status and is required as part of moving the society forward to become BSAS SCIO.

1. MOTION TO AMEND THE CONSTITUTION OF THE BRITISH SOCIETY OF ANIMAL SCIENCE and to THEREAFTER SEEK OSCR APPROVAL TO WIND-UP THE SOCIETY

We the undersigned move that

- a. The constitution of the British Society of Animal Science be amended to include the following Dissolution clause:

Power to amalgamate and wind up

The Trustees shall have power to amalgamate with any charitable body or bodies (whether incorporated or unincorporated) having purposes similar in whole or in part to those of the Society and to wind up the Society after payment of the Society's debts and liabilities and to transfer any remaining property held by the Trustees to some other charitable body or bodies (whether incorporated or unincorporated) having purposes which are similar whether in whole or in part to those of the Society.

- b. That the British Society of Animal Science thereafter give notice to the Office of the Scottish Charity Regulator (OSCR) of the amendment and also seek to obtain the consent of OSCR to the winding up of the Society.

2. MOTION TO AMEND THE CONSTITUTION OF BRITISH SOCIETY OF ANIMAL SCIENCE SCIO

- a. We, the undersigned, move that the draft Constitution of the British Society of Animal Science SCIO be amended as set out in the attached document in order to put the constitution into final form and on this basis, obtain Members approval to proceed with an application to OSCR to set up the SCIO.

3. MOTION THAT THE TRUSTEES OF BRITISH SOCIETY OF ANIMAL SCIENCE BECOME THE TRUSTEES OF BRITISH SOCIETY OF ANIMAL SCIENCE SCIO

- a. The British Society of Animal Science seeks approval of the individuals already selected as trustees to become the initial trustees of the British Society of Animal Science SCIO.

Trustees

Eileen Wall – President

Michael Lee - Senior Vice President

Kim Matthews – Vice President

Helen Miller – Past President

Howard Simmins – Hon Treasurer

Helen Warren

David Wilde

Callum Harvey

Melanie Le Bon

David Kenny

President: Eileen Wall
Senior Vice President: Michael Lee
Vice President: Kim Matthews